## **USER GUIDE IMPORT DECLARATION**

### **Pre-requisite:**

- 1. Trader
  - register in uCustoms. (Please refer to manual) <u>http://www.customs.gov.my/en/uc/Documents/QuickReferences/Registration/Registration.</u> <u>pdf</u>
  - appoint agent (Please refer to manual) <u>http://www.customs.gov.my/en/uc/Documents/QuickReferences/Registration/Trader%20a</u> <u>ppoint%20Forwarding%20Agent.pdf</u>
- 2. Forwarding Agent
  - register in uCustoms (Please refer to manual) <u>http://www.customs.gov.my/en/uc/Documents/QuickReferences/Registration/Registration.</u> <u>pdf</u>

This User Guide Import Declaration can be used by Trader and forwarding agent.

### **IMPORT DECLARATION STEPS:**

1. Login uCustoms: https://myuc.customs.gov.my



🚳 uCustomsCoreApps - Powered B 🗙 🕂		Statement Street State	Name and Address of the Owner, where the						
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🛛 ⁄ 🏤 🖓 uCust	oms			Login Id : trader16@loketa.com					
Royal Malaysian	Customs Department			U	ser Profile : Trader (Importer/E	xporter) 🔍			
A STATE AND A STAT	» PERMIT/QUOTA » ADM N	» TRADE FACILITATION » RE	SOURCE PLANNING » REGIS	ATION » LEGAL AFFAIRS » F	REVENUE	< > ×			
	■ INBOX NOTIFICATIONS	Import/Export/Transit 🕨	Customs Declaration	_					
Assessments +		Assessment	Declaration Delegation						
Cargo +	Inspection Reque t	Inspection/Sample 🕨	Declaration Cancellation	BL/AWB/WB Submitted	Gate Pass Awaiting				
Declarations +	Created	Gate Pass 🕨	Created	with Security Code	Closure				
Exemptions +	í í	Exemption •		24	Ŭ				
		PTT 🔸							
Payments <b>T</b>		Appointments Returned	Declarations Created On	Pending For Approval	Inspection Request				
Permit +	Bills Generated 5		Behalf Of You	General Exemptions	Created				
PTT <b>+</b>			17		1				
Registration +									
Release +									
Resource Planning +	Permit Application	Bill Amendment	Declaration Expiry	Permit Application					
	Returned for Correction		Notifications	Rejected by Approver	Approved Appointments 6				
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https://pprodmyuc.customs.gov.my/# 20, 10TH OCT 201	9, 05.00 PM					<b>MicroClear</b>			
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2. Select Trade Facilitation > Import/Export/Transit > Customs Declaration

3. Select declaration type > sub type > Transaction type and click NEW. \*Notes: Currently user only can declare transaction type Normal Import ONLY.

<b>*</b>   8	→ XML UPLOAD → LICENSE RMCD	» PERMIT/QUOTA » ADMIN » TRADE	E FACILITATION > RESOU	RCE PLANNING > ENF	ORCEMENT > REC	DISTRATION > LEGAL AFF	AIRS » REVENUE			< > :
Q <b>=</b>	CUSTOMS DECLARATION									-
De	claration Type	Sub Type				Transaction Type		Temp. Declaration N	o.	
- 1	MPORT BILL	FINAL IMPORT	रा		•	NORMAL IMPORT		Ŧ		New
DE	CLARATION LIST									
	Temp Declaration No.	Declaration Number	Tracking No.	Declaration Type	Date	Submitted Date	Consignee / Consignor	Status	View Status	View / Edit
	DEC-TMP-B18-11-2019-000130	DEC-EXP-B18-11-2019-000025	191100004527	EXPORT BILL	22-11-2019	22-11-2019	AMFB HOLDINGS BERHAD	Cleared	View Status	8
	DEC-TMP-B18-10-2019-000041		19100004295	EXPORT BILL	21-10-2019		MBF HOLDINGS BERHAD	Draft Created		Ø
	DEC-TMP-B18-10-2019-000040	DEC-EXP-B18-10-2019-000006	191000004294	EXPORT BILL	21-10-2019	21-10-2019	MBF HOLDINGS BERHAD	Cleared	View Status	Ø
	DEC-TMP-V20-09-2019-000002	DEC-IMP-V20-09-2019-000002	190900004140	IMPORT BILL	11-09-2019	11-09-2019	MBF HOLDINGS BERHAD	Cleared	View Status	C
	DEC-TMP-B18-07-2019-000054	DEC-IMP-B18-07-2019-000031	190700003868	IMPORT BILL	05-07-2019	05-07-2019	AMFB HOLDINGS BERHAD	WAITING FOR OGA APPROVAL	View Status	Ø
	DEC-TMP-B18-07-2019-000037	DEC-EXP-B18-07-2019-000008	190700003851	EXPORT BILL	05-07-2019	05-07-2019	AMFB HOLDINGS BERHAD	Cleared	View Status	C
	DEC-TMP-B18-07-2019-000025	DEC-IMP-B18-07-2019-000024	190700003839	IMPORT BILL	03-07-2019	03-07-2019	AMFB HOLDINGS BERHAD	WAITING FOR OGA APPROVAL	View Status	Ø
	DEC-TMP-B18-06-2019-000226	DEC-IMP-B18-06-2019-000073	190600003805	IMPORT BILL	27-06-2019	27-06-2019	AMFB HOLDINGS BERHAD	Cleared	View Status	C
	DEC-TMP-B18-06-2019-000203	DEC-EXP-B18-06-2019-000086	190600003781	EXPORT BILL	27-06-2019	27-06-2019	AMFB HOLDINGS BERHAD	Cleared	View Status	Ø
	DEC-TMP-B18-06-2019-000153	DEC-EXP-B18-06-2019-000071	190600003728	EXPORT BILL	25-06-2019	25-06-2019	AMFB HOLDINGS BERHAD	Cleared	View Status	Ø
	8		< < Page 1 C	Of 2 Total 20 Item(s)	> >				Item	s per list 10 🔻

 Select Consignee Name (if declared by Forwarding Agent)> Mode of transport (sea) > Customs Station >Declaration Sources> Select BL/AWB /WB No.

	» XML UPLOAD » LICENSE RMCD » PE	ERMIT/QUOTA > ADMIN > TRADE FACILITATION > RESOURCE PLANNING > ENFORCEMENT > REGISTRATION > LEGAL AFFAIRS > REVENUE	<>> ×
	CUSTOMS DECLARATION		STATUS : NEW III 🗖
	IMPORT BILL - FINAL IMPORT (NOR	IMAL IMPORT)	
	Consignee Name	* AMFB HOLDINGS BERHAD	
	Consignor Name		
	Mode of Transport	* SEA V	
	Customs Station	* B18-PELABUHAN BARAT, SELANGOR	
	Declaration Sources	BILL OF LADING	
	BL / AWB / WB No.	•	
		Create Back	
			<b>x</b> ]
	BL / AWB / WB LIST		□ ▲
		1 Click search button to	
Q	Search		
<b>P</b> (		search BL.	
BL /	AWB / WB NO.		
BLF	CL-05		
1000	any Number		
Jour	iey Number		
		2 Search BL by using at least 2	
BL S	ecurity Code		
	ecunty code	info (eg: BL number and SCN)	
Ship	Call No. (SCN)	and click search	
	4 cod		
19N	ACY		
	Court Day		
	Search Res	set Search	
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			8
	BL / AWB / WB LIST		<b>a</b>
	No. BL / AWB / WB No	Journey Number BL Security Code Ship Call No. (SCN) Expected Arrival Date and Time Artual Arrival Date	and Time Action
		CAR-101-01-01-01-01-01-01-01-01-01-01-01-01	Mice - DL /
	I BLFCL-05	CAR-JRN-DIG-11-2013- 85335178 13NACT 14-11-2019 08:14:00 000145	AWB / WB
			Information
G		IO VIEW BL	Items per list 10 V
		Click BL number to information	
		soloct	

#### 5. Then click create button.

\*Notes: User can start create declaration (draft) even though BL not yet submitted by Shipping Agent but to submit declaration, BL must be associated in declaration (to do so, do not select declaration sources just fill info Consignee Name, Mode of Transport and Customs Station then click create button.

*   ⊠	» XML UPLOAD » LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	* TRADE FACILITATION	» RESOURCE PLANNING	* ENFORCEMENT	» REGISTRATION	» LEGAL AFFAIRS	» REVENUE	<b>&lt; &gt;</b>	x
	CUSTOMS DECLARATION								STATUS : NEW		4
	IMPORT BILL - FINAL IMPORT	(NORMAL IMPORT	)								
	Consignee Name		AMFB HOL	DINGS BERHAD							
	Consignor Name										
	Mode of Transport		* SEA		v						
	Customs Station		B18-PELA	BUHAN BARAT, SELANGOR							
	Declaration Sources		BILL OF L	ADING	٣						
	BL / AWB / WB No.		BLFCL-05								
						Create Ba	ck				

 Create consignor details (in repository link) and fill consignor details and click create & back.

* XML UPLOAD * LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	> TRADE FACILITATION	» RESOURCE PLANNING	> ENFORCEMENT	REGISTRATION	* LEGAL AFFAIRS	> REVENUE	<>
CUSTOMS DECLARATION									STATUS : DRAFT CREATED
IMPORT BILL - FINAL IMPORT	(NORMAL IMPORT	)							View BL / AWB / WB Information
Tracking No.		191100004	530						View Consignee Details
Temp. Declaration No.		DEC-TMP-E	818-11-2019-000133						View Transaction History
Consignee Name		AMFB HOLD	DINGS BERHAD						Upload Required Documents
Consignor Name									Associate Rulinos
Mode of Transport		SEA		٣					Create/View Consignor Details
Customs Station		B18-PELAB	UHAN BARAT, SELANGOF	ł					
Declaration Sources		BILL OF LA	ADING	Ŧ					
BL / AWB / WB No.		BLFCL-05							
INVOICE DETAILS									
NO RECORDS AVAILABLE									
8 +									
				Save	alculate Duty Prin	Declaration Back			

Consignor Name	* CASIO SINGAPORE PTE., LTD.			
ddress	* 238B THOMSON ROAD			
	#18-01/08 NOVENA SQUARE	TOWER B		
Country	* SINGAPORE	State	SINGAPORE	
City/Town	* SINGAPORE	Postal Code	307685	
Authorization Code				
		Create Back		

7. Click add invoice button to create invoice details.

•   ⊠   :	> XML UPLOAD	> LICENSE RMCD	» PERMIT/QUOTA	> ADMIN	» TRADE FACILITATION	» RESOURCE PLANNING	> ENFORCEMENT	> REGISTRATION	> LEGAL AFFAIRS	> REVENUE		<>	- 23
	CUSTOMS I	DECLARATION									STATUS : DRAFT CREATED III 🖻		
	IMPORT BILL	- FINAL IMPORT	(NORMAL IMPORT)								<b>D</b>		
	Tracking No.			191100	004530								
	Temp. Declar	ation No.		DEC-TI	IP-B18-11-2019-000	133							
	Consignee Na	me		* AMFB I	HOLDINGS BERHAD								
	Consignor Na	me		CASIO	SINGAPORE PTE., LTD.								
	Mode of Trans	iport		* SEA			•						
	Customs Stat	ion		* B18-PE	ELABUHAN BARAT, SELA	NGOR							
	Declaration S	ources		BILL C	OF LADING		Ŧ						
	BL / AWB / W	B No.		BLFCL-	05								
		DETAILS									•		
	NO RECOR	DS AVAILABLE											
	8 +												
	1						Save Calculate D	uty Print Declaratio	n Back				
	1												
	/												
	•												

8. Fill invoice information details > Click create

Consignor Name       CASIO SINGAPORE PTE, LTD.         Two. Declaration No.       DECTRP-B18-11-2019-000133         Mode of Transport       SEA         Mode of Transport       SEA         Declaration No.       Search         Twolce No.       ADA         System Reference No.       Search         Twolce No.       * COST NUGRANCE FREDENT         Invoice No.       * COST NUGRANCE FREDENT         Specier Name       * CONTROL STATES DOLLAR
Imp. Declaration No.       DCC-TMP-818-1-2019-000133         Mode of Transport       EA         Locations Station       319-942-8104 MS ARAT, SELNIGOR         Declaration Sources       BLI OF LADING         Invoice Norde Name       * A01         System Reference No.       Invoice Date         Location Station       COST INSUBANCE FREIDHT         System Reference No.       Invoice Date         Currency       * GOST-NUTED STATES DOLLAR         Specier Name       Contral         Contrage       * Gost Date         Invance Currency       * Gost Date         Freight       * Gost Date
Mode of Transport     SEA       Customs Station     819-FLAUMAB MARAT, SELANOR       Decisation Sources     810 LO LADING         Encode Reconstruction     Name         Invoice Reconstruction     Name       System Reference No.       Univer Reconstruction     Cost Instruction E FEBIORIT       Invoice Reconstruction     C
Cutors Station     B18-PELABURAN BARAT, SELANDOR       Declaration Sources     BILL OF LADING       EINVOICE INCIGNATION     Image: Control of
Declaration Sources     BILL OF LADING       ENVOICE INFORMATION     INFORMATION       Envoice No.     Invoice Date       System Reference No.       Unvoice Type 4     COST INSURANCE FREIGHT       Curreny     SUSS-LUNTED STATES DOLLAR       Suppler Name     Contry       Country     Colspan="2">Colland       Invoice Curreny     Colspan="2">Contry       Invance Curreny     Suppler Name
Invoice NPORMATION       Invoice Net       Invoice Net       Invoice Net         Invoice Net       Invoice Net       Search         System Reference Not.       Invoice Data       Search         Invoice Type       * COST INSURANCE FREIGHT       Invoice Data       * 22-11-2019       Imode         Currency       * USS-LUNTED STATES DOLLAR       Exchange Rate(RM)       * 200000         Suppler Name       * Chalth-Chin-Sedulatrin       Country         Insurance       * 100         Insurance Currency       * USD-UNITED STATES DOLLAR       Exchange Rate(RM)       * 2.00000         Insurance       * 100
Invice No.     *ADI     MRA     Search       System Reference No.     Invice Type     * COST INSURANCE FREIDHT     Invice Data     * 22:12:019     ************************************
System Reference No.         Invoice Type <ul> <li>COST DISURANCE FREIGHT</li> <li>Invoice Date</li> <li>22:11:2019</li> <li>20000</li> <li>Supplier Name</li> <li>China Steel Ltd</li> <li>Contry</li> <li>China Steel Ltd</li> <li>Contry</li> <li>China And Control Supplier Name</li> <li>China Steel Ltd</li> <li>Invarice Currency</li> <li>China Steel Ltd</li> <li>Invarice Supplier Name</li> <li>China Steel Ltd</li> <li>Invarice Currency</li> <li>China Steel Ltd</li> <li>Invarice Currency</li> <li>China Steel Ltd</li> <li>Invarice Currency</li> <li>Supplier Name</li> <li>Exchange Rate(RM)</li> <li>Z00000</li> <li>Freight</li> <li>Supplier Name</li> <li>Supplier Nam</li></ul>
Invoice Type     * COST INSURANCE FREGORT     Invoice Type     * 22511-2019       Currency     * USD-UNITED STATES DOLLAR     Exchange Rate(RM)     * 2.00000       Supplier Name     * China Steel Ltd     *       Country     * China Steel Ltd     *       Country     * China Steel Ltd     *       Invarence     * China Steel Ltd     *       Invarence     *     1000       Invarence     *     2.00000       Invarence     *     2.00000       Invarence Currency     *     USD-UNITED STATES DOLLAR       Freight     *     100
Currency     * USD-UNITED STATES DOLLAR     Exchange Rate(RM)     * 2.00000       Supplier Name     * China Steel Ltd
Supplier Name     * China Steal Ltd       Country     * ChiDNA       Supplier Name     * ChiDNA       Insurance     * 0000       Insurance Currency     * USD-UNITED STATES DOLLAR       Freight     100
Country     *CHUNA     Port/Flace of Shipment     *CHUN-SHUADYIN       Insurance     *     100     *       Insurance Currency     *USD-UNITED STATES DOLLAR     Exchange Rate(RM)     *     2.00000       Freight     100     100     *     100
Insurance         Insurance         INSURANCe Currency         IUSO-UNITED STATES DOLLAR         Exchange Rate(RM)         2.00000           Freight         1         150
Insurance Currency  • USD-UNITED STATES DOLLAR Exchange Rate(RM)  • 2.00000 Freight  150
Freight 130
Freight Currency USD-UNITED STATES DOLLAR Exchange Rate(RM) 2.00000
Other Charges 80
Other Charges Currency USD-UNITED STATES DOLLAR Exchange Rate(RM) 2.00000
Invoice Total (RM) 0 Declared Value (FDB in RM)
Gross Weipht (In KG) Total Invoice Items
Remarks I

9. Click add item to create invoice item details.

*   🛛	» XML UPLOAD	> LICENSE RMCD	» PERMIT/QUOTA	> ADMIN	> TRADE FACILITATION	> RESOURCE PLANNING	> ENFORCEMENT	REGISTRATION	> LEGAL AFFAIRS	» REVENUE				<>> 8
	CUSTOMS DE	ECLARATION											STATUS : DRAFT CREATED 🛄 🚍	
	IMPORT BILL -	FINAL IMPORT	(NORMAL IMPORT)									Ċ.		
	Tracking No.			191100	0004530									
	Temp. Declarati	tion No.		DEC-TI	MP-B18-11-2019-0001	33								
	Consignee Nam	ne		* AMFB I	HOLDINGS BERHAD									
	Consignor Nam	ne -		CASIO	SINGAPORE PTE., LTD.									
	Mode of Transp	ort		* SEA			v							
	Customs Statio	n		* B18-P	ELABUHAN BARAT, SELAN	IGOR								
	Declaration Sou	urces		BILL O	OF LADING		Ŧ							
	BL / AWB / WB	No.		* BLFCL-	-05									
	INVOICE DE	ETAILS											-	1
	Invoice	No.	System Reference N	lo.		Invoice D	ate I	nvoice Total (RM)	C.	urrency		Action	View / Edit	
	🗎 A01		INV-IMP-B18-11-20	19-000000	0086	22-11-20	19		0.00 US	SD-UNITED STATES	DOLLAR	Add Item	Ø	
	8 +					< < Page 1	Of 1 Total 1 Item	(s) > >					Items per list 5 🔻	
	Save Calculete Duty Print Declaration Back													

10. Fill invoice item details information > Click create

To ships the	101100004830			
Creating No.	19110000-330			
Consignee Name				
Tama Daslamian Na	DEC-TMD-818-11-2010-000122			
Made of Transport	CEA			
	BER BER-DELABUILIAN BABAT CELANGOR			
Destantias Severas				
Declaration Sources	BILL OF EADING			
Item Line No.	• 1	Country of Origin	* CHINA	
Free Trade Agreement (FTA)	Search	Reference Number 😗	Search	
	I hereby agree that the goods release with Most favoured Nation(M	FN) Rate pending submission of PCO		
Item HS Code	* 8517.11.0000	Customs Unit of Measurement	UNIT	
HS/Tariff Description	Line telephone sets with cordless handsets		<b>i</b>	
Goods Description	Talanhana		<i>"</i>	
			h	
Is STA Item	8	STA Code	Search	
Quantity (in UNIT)	* 100	Total Price (USD) 🚯	* 4,500	
Quantity (in UOM2)		Quantity (in UOM3)		
Unit Price (in UNIT)	45.00	Declared Value (RM)	9.000.00	
Course Mariaka (Ta MC)	×	New Marches (MC)	* 400	
Gross Weight (in KG)	105	Net Weight (KG)	100	
Volume		Volume UOM	Search	
Purpose of Usage	COMMERCIAL	Valuation Method	<ul> <li>TRANSACTION VALUE BASED ON THE INVOICE</li> </ul>	
	_	Create Back		

- 11. Once click create button, system will trigger either item required permit or not based on Customs Order (Prohibition of Import) 2017. If permit triggered, user has options to:
  - i. Upload permit if permit applicable (OPTION 1).
  - ii. Upload permit waiver if permit not applicable (OPTION 2).
  - iii. Associate permit if permit applicable and already applied in uCustoms (OPTION 3).

» XM	IL UPLOAD	> LICENSE RI	ACD > PERMIT/QUOTA	> ADMIN >	TRADE FACILITATION	> RESOURCE PLANNING	> ENFORCEMENT	> REGISTRATION	> LEGAL AFFAIRS	> REVENUE				
F	ree Trade A	greement (FT)	i)	Search				Reference N	umber 🜖		Se	arch		
				🗉 I hen	eby agree that the go	ods release with Most fav	oured Nation(MFN)	Rate pending submi	ssion of PCO					
It	em HS Cod	e		8517.11.0	000			Customs Uni	t of Measurement		UN	IT		
н	S/Tariff De	scription		Line tele	Line telephone sets with cordiess handsets									
G	oods Descr	iption		* Telephone	•							4		
Is	: STA Item							STA Code			Se	arch		
Q	uantity (in	UNIT)		*		100	.000000	Total Price (I	JSD) 🚯		*			4,500.00
Q	uantity (in	UOM2)						Quantity (in	UOM3)					
υ	nit Price (ir	UNIT)		* 45.00			45.00	Declared Value (RM)						9,000.00
G	Gross Weight (In KG)			• 103.00000			.000000	Net Weight (KG)			* 100.00			100.000000
V	olume							Volume UOM			Se	arch		
P	urpose of U	sage		* COMMER	CIAL		v	Valuation Me	thod		• тя	ANSACTION VALUE BASED ON THE IN	VOICE	Ŧ
0	EXEMPTI	ONS												
	NO RECO	RDS AVAILAB	.e											
	5 8													
	PERMITS										_			
Ч		No. Pe	mit Name	Permit Code	Permit Issuing Aut	hority			1	's Permit Applicable	_	Permit Reference No.		Action
		1 SI	RIM PERMIT (CMCS)	SIR	SIRIM QAS INTERN	ATIONAL - COMMUNICAT	ION AND MULTIME	DIA CERTIFICATION	SECTION	SELECT THE VALUE	Ŧ	View	/ Upload	View / Associate Permit
		2 SI	RIM CLEARANCE LETTER	SIR/CL	SIRIM QAS INTERM	ATIONAL - COMMUNICAT	ION AND MULTIME	DIA CERTIFICATION	SECTION	SELECT THE VALUE	٣	View	/ Upload	View / Associate Permit
E														0
							Save Save and	New List Complete	Back					

**OPTION 1** - To upload permit (if permit applicable).

i. Select 'YES' in 'Is Permit Applicable' then click save button.

. 8 🛛 🖓	> XML UPLOAD	> LICENSE R	MCD > PERMIT/QUOTA	» ADMIN	* TRADE FACILITATION	RESOURCE PLANNING	> ENFORCEMENT	> REGISTRATION > LEGAL AFFAI	RS > REVENUE					
	Free Trade A	Agreement (FT	A)	Search	1			Reference Number 😗		Sea	rch			
				- I	hereby agree that the	goods release with Most favo	oured Nation(MFN)	Rate pending submission of PCO						
	Item HS Co	de		* 8517.:	11.0000			Customs Unit of Measureme	nt	UNI	π			
	HS/Tariff De	escription		Line	telephone sets with co	rdless handsets					a la constante de la constante			
	Goods Desc	ription		* Teleph	one						11			
	Is STA Item							STA Code		Sea	rch			
	Quantity (in	UNIT)		*		100.	000000	Total Price (USD) 🚯		•		4,500.00		
	Quantity (in	UOM2)					Quantity (in UOM3)							
	Unit Price (i	n UNIT)		•			45.00	Declared Value (RM)	eclared Value (RM)			9,000.00		
	Gross Weigh	nt (In KG)		•		105	000000	Net Weight (KG)		• 100.0000				
	Volume							Volume UOM			rch			
	Purpose of l	Usage		* COMM	COMMERCIAL			eluation Method			ANSACTION VALUE BASED ON THE INVOICE	٣		
	C EXEMPTI	IONS				Select YES in 'is								
	NO RECO	RDS AVAILAB	LE			permit app	licable'							
	\$ %													
	Q PERMITS	,						× *		_				
		No. Pe	rmit Name	Permit C	ode Permit Issuing A	uthority			Is Permit Applicable		Permit Reference No.	Action		
		1 SIRIM PERMIT (CMCS) SIR SIRIM QAS INTERNATIONAL - COMMUNICATION AND MULTIMEDIA CERTIFICA							YES	٣	View / Upload	View / Associa	te Permit	
	2 SIRIM CLEARANCE LETTER SIR/CL SIRIM QAS INTERNATIONAL - COMMUNICATION AND MULTIMEDIA CERTIFICATION SECTION								VES	Ŧ	View / Upload	View / Associa	te Permit	
							Save Save and	New List Complete Back					0	
							-			-			-	

ii. Key in 'Permit Reference Number' then click save.

<b>&gt;</b> >	ML UPLOAD	> LICENSE R	MCD > PERMIT/QUOTA	> ADMIN >	TRADE FACILITATION	> RESOURCE PLANNING	> ENFORCEMENT	> REGISTRATIO	N > LEGAL AFFAIRS	➤ REVENUE				<
	Free Trade A	greement (FT	A)	Search				Referenc	e Number		Search			
				🗉 I her	eby agree that the go	ods release with Most fav	oured Nation(MFN)	Rate pending su	bmission of PCO					
	Item HS Cod	le		* 8517.11.0	0000			Customs	Unit of Measurement		UNIT			
	HS/Tariff De	scription		Line tele	ephone sets with cord	ess handsets						a i		
	Goods Descr	iption		* Telephone								11		
	Is STA Item							STA Cod			Search			
	Quantity (in	UNIT)		*		100	0.000000	Total Pric	e (USD) 🕚		*		4,500.00	
	Quantity (in	UOM2)						Quantity	(in UOM3)					
	Unit Price (ir	UNIT)		•			45.00	Declared	Value (RM)			-	9,000.00	
	Gross Weigh	t (In KG)		*		105	.000000	N K	ev in 'per	mit refer	ence number'		100.000000	
	Volume							v	e stated in	Dormit	Hardsonu			
	Purpose of U	Isage		* COMMERC	CIAL		Ŧ	v C	s stateu ii	rennit	пагисору.	IN THE INVOICE	*	
c	EXEMPTI	ONS												
	NO RECO	RDS AVAILAB	LE											_
	\$ %													
											<u> </u>			-
9	PERMITS													-
	-	No. Pe	rmit Name	Permit Code	Permit Issuing Auth	iority			1	s Permit Applicable	Permit Reference No.		Action	
	U	1 51	KIM PERMIT (CMCS)	PIK	SIKIM QAS INTERN	ATIONAL - COMMUNICAT	ION AND MULTIMEE	DIA CENTIFICAT.	ON SECTION	YES	e-permit 01	View / Upload	View / Associate Permit	
		2 SI	RIM CLEARANCE LETTER	SIR/CL	SIRIM QAS INTERN	ATIONAL - COMMUNICAT	TION AND MULTIMEE	DIA CERTIFICAT	ON SECTION	YES	▼ e-permit 02	View / Upload	View / Associate Permit	
														3
							Save Save and	New List Comp	iete Back					

iii. Then click 'View/Upload' to upload permit document.

	/ CARGO	» XML UPLOAD	LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	» TRADE FACILITATION	» RESOURCE PLANNING	» ENFORCEMENT	» REGISTRATION	» LEGAL AFFAIRS	» REV 🔇 📏
Quantity	y (in UNIT)		•		100.0000	00 Total Pri	e (USD) 🚯			8,500.00	
Quantity	y (in UOM2)	)				Quantit	(in UOM3)				
Unit Pric	it Price (in UNIT) * 85.00 Declar			00 Declare	Value (RM)			17,000.00			
Gross W	ss Weight (In KG)		100.000000 Net Weight (			ht (KG)	*		95.000000		
Volume	me			Volume	MOL						
Purpose	of Usage		* COMMERCI/	AL		<ul> <li>Valuation</li> </ul>	n Method	* TRANSACT	TON VALUE BASED C	N THE INVOIC 🔻	
	ITS										
	No.	Permit Name	Permit Code	Permit Issuing Auth	ority		Is Permit /	Applicable Permit	Reference 1 o.	Action	-
	No.	Permit Name SIRIM PERMIT (CMCS)	Permit Code SIR	Permit Issuing Auth SIRIM QAS INTERNA CERTIFICATION SEC	ority ATIONAL - CC CTION	MMUNICATION AND MUL	Is Permit / IMEDIA YES	Applicable Permit	Reference to. hit 01	Action View / Asso Permit	ciate

UPLOAD DOCUMENTS	
Document Type	* X-M-PERMIT DOCUMENT
File Upload	* Choose Files No file chosen
	Maximum size allowed for each-file is 3 MB and can attach upto 10 MB/25 files ፀ
Document Reference No	o. Select document type and choose
Expiry Date	file to upload then click upload.
Remarks	
	Upload
Close	

# **OPTION 2** – Upload permit waiver.

**\*Notes**: Permit waiver is a letter of Acknowledgement from Trader that the good imported is not fall under Customs Order (Prohibition of Import) 2017

i. Select 'NO' in 'Is Permit Applicable' then click save button.

⊠ :	» XML UPLOAD	» LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	> TRADE FACILITATION	> RESOURCE PLANNING	> ENFORCEMENT	» REGISTRATION	» LEGAL AFFAIRS	» REVENUE				<> 5
	Free Trade A	greement (FTA)		Search				Reference Nur	nber 🚯		Sea	rch		
				🔲 I he	reby agree that the go	ods release with Most favo	ured Nation(MFN) F	ate pending submiss	ion of PCO					
	Item HS Cod	ie		* 8517.11	0000			Customs Unit	of Measurement		UNI	π		
	HS/Tariff Des	scription		Line te	lephone sets with cord	ess handsets								
	Goods Descr	iption		* Telephon	e									
	Is STA Item					STA Code					Sea	rch		
	Quantity (in	UNIT)		*		100.	000000	Total Price (US	iD) 🚯		*	4,500.00		
	Quantity (in	UOM2)						Quantity (in U	OM3)					
	Unit Price (in	UNIT)		•			45.00	Declared Valu	= (RM)			9,000.00		
	Gross Weigh	t (In KG)		*	105.000000			Net Weight (KG)			•	100.000000		
	Volume					Volume UOM					Sea	rch		
	Purpose of U	sage		COMMEI	COMMERCIAL Select NO in 'is Valuation Method			bor		• TR/	ANSACTION VALUE BASED ON THE INVOICE			
		ONS			l r	ermit appli	cable'							
	NO RECO	RDS AVAILABLE			Ľ									
	\$5 %													
													_	
	Q PERMITS										_			
		1 SIRIM	PERMIT (CMCS)	SIR	SIRIM QAS INTER!	IATIONAL - COMMUNICATI	ON AND MULTIMED	IA CERTIFICATION S	ECTION	NO	Ŧ	View / Upload View / Assoc	iate Permit	
		2 SIRIM CLEARANCE LETTER SIR/CL SIRIM QAS INTER				ATIONAL - COMMUNICATI	ON AND MULTIMED	IA CERTIFICATION S	ECTION	NO		View / Upload View / Assoc	iate Permit	
							Save Save and	iew List Complete	Back				0	

ii. Click permit waiver in 'view/upload' button

⇒ XM	IL UPLOAD	» LICENSE R	ACD » PERMIT/QUOTA	» ADMIN	> TRADE FACILITATION	» RESOURCE PLANNING	> ENFORCEMENT	REGISTRATION	» LEGAL AFFAIRS	» REVENUE			/	
F	ree Trade A	greement (FT	i)	Search				Reference Nur	mber 🚯		Search			
				🗉 I h	ereby agree that the go	ods release with Most fav	oured Nation(MFN)	Rate pending submiss	sion of PCO					
It	tem HS Cod	e		* 8517.11	.0000			Customs Unit	of Measurement		UNIT			
н	IS/Tariff Des	cription		Line te	elephone sets with cordi	ess handsets								
G	ioods Descr	ption		* Telephor	ne							11		
Is	s STA Item							STA Code			Search			
Q	uantity (in	UNIT)		•		100	0.00000	Total Price (US	5D) 🚯		•	4,500.00		
Q	uantity (in	UOM2)						Quantity (in U	OM3)					
U	Init Price (in	UNIT)					45.00	Declared Value	e (RM)			9,000.00		
G	iross Weigh	(In KG)		•		105	5.000000	Net Weight (K	G)		*	100.000000		
V	olume							Volume UOM			Search			
P	urpose of U	sage		* COMME	RCIAL		Ŧ	Clinit La			* TRANSACTION VALUE BASED	ON THE INVOICE		
	EXEMPTI	ONS						CIICK TO	upload					
	NO RECOR	DS AVAILAB	.e					permit	waiver					
	\$ %													
۵)	PERMITS										-			
		No. Pe	mit Name	Permit Cod	le Permit Issuing Aut	iority			Is	Permit Applicable	Permit Reference No.	A tion		
		1 51	KIM PERMIT (CMCS)	21K	SIKIM QAS INTERN	ATIONAL - COMMUNICAT	TION AND MULTIME	DIA CERTIFICATION S	ECHOW	NO	•	view / upload View / Associate Per	mit	
		2 SI	RIM CLEARANCE LETTER	SIR/CL	SIRIM QAS INTERM	ATIONAL - COMMUNICAT	TION AND MULTIME	DIA CERTIFICATION S	ECTION	NO	•	View / Upload View / Associate Per	mit	
							Save Save and	New List Complete	Back					

Document Type	* X-M-PERMIT WAIVER DOCUMENT
File Upload	* Choose Files No file chosen
	Maximum size allowed for each file is 3 MB and can attach upto 10 MB/25 files 🕄
Document Reference No.	Select document type and choose
Expiry Date	file to upload then click upload.
Remarks	
	aproad

**OPTION 3** - Associate permit (if permit applied in uCustoms system).

i. Select YES in 'Is Permit Applicable'.

#   ⊠   ⇒	* XML UPLOAD	> LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	<b>* TRADE FACILITATION</b>	> RESOURCE PLANNING >	ENFORCEMENT	» REGISTRATION	> LEGAL AFFAIRS	> REVENUE				
	Free Trade A	greement (FTA)		Search				Reference Nu	mber 🚯		Search			
				🔲 Ihe	reby agree that the g	oods release with Most favoure	ed Nation(MFN) R	late pending submis	ision of PCO					
	Item HS Cod	e		* 8517.11.	.0000			Customs Unit	of Measurement		UNIT			
	HS/Tariff De	cription		Line tel	lephone sets with con	dless handsets						į		
	Goods Descr	ption		* Telephon	e						li			
	Is STA Item							STA Code			Search			
	Quantity (in	UNIT)		*		100.00	0000	Total Price (U	ISD) 🚹	1			4,500.00	_
	Quantity (in	UOM2)						Quantity (in I	JOM3)					
	Unit Price (ir	UNIT)		•		4	5.00	Declared Valu	ue (RM)				9,000.00	
	Gross Weigh	: (In KG)		•		105.00	0000	Net Weight (I	KG)	-			100.000000	
	Volume							Volume UOM			Search			
	Purpose of U	sage		COMMER	RCIAL			/aluation Me	thod	-	TRANSACTION VALUE BASED O	N THE INVOICE	٣	
		ONS				Select YES in	ʻis							
	NO RECO	DS AVAILABLE				permit applie	cable'							
	<b>\$3</b> %				L									
									_ <b>`</b>		-			
	PERMITS													
		No. Permit	Name	Permit Code	e Permit Issuing Au	thority		IA CERTIFICATION	IS SECTION	s Permit Applicable	Permit Reference No.	View / Unload	Action	a Darmit
				610 /01						YES	·			
		Z SIRIM	LLEAKANCE LETTER	SIR/UL	SIKIM QAS INTER	INATIONAL - COMMUNICATION	AND MULTIMED	IA CERTIFICATION :	SECTION	VES	*	view / Upioad	VIEW / ASSOCIAT	i Permit
							Save Save and N	New List Complete	Back		1			-0
	_													

ii. Then click 'View/Associate Permit' to associate permit which has been applied and approved in uCustoms system.

	SHIP / CARGO	» XML UPLOAD	» LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	» TRADE FACILITATION	» RESOURCE PLANNIN	G » ENFORCEMENT	<b>* REGISTRATION</b>	» LEGAL AFFAIRS	» REV 🔇	
Qu	antity (in UNIT)		*		100.0000	00 Total	rice (USD) 🚯	*		8,500.00		
Qu	antity (in UOM2	)				Quan	Quantity (in UOM3)					
Un	nit Price (in UNIT	.)	*		85.	.00 Decla	ed Value (RM)			17,000.00		
Gr	oss Weight (In K	(G)	*	100.000000			Net Weight (KG)			95.000000		
Vo	lume					Volum	e UOM	Search				
Pu	rpose of Usage		* COMMERCI	AL		▼ Valua	ion Method	* TRANSAC	TION VALUE BASED	ON THE INVOIC 🔻		
٩	S &						Permit' to asso	ciate permit.		<b>`</b>		
	No.	Permit Name	Permit Code	Permit Issuing Auth	nority		Is Perm	it Applicable Permit	Reference No.	Action		
	1	SIRIM PERMIT (CMCS)	SIR	SIRIM QAS INTERN CERTIFICATION SE	ATIONAL - CC CTION	MMUNICATION AND M	YES	•	Vie	ew / View / Asso bload Permit	ociate	
	2	SIRIM CLEARANG	CE SIR/CL	SIRIM QAS INTERN	ATIONAL - CC CTION	MMUNICATION AND M	YES	T	Vie	ew / View / Asso load Permit	ociate	
					Save	Save and New List Co	nplete Back			(	0	

iii. Click associate button. System will shows permit that has been approved by Permit Issuance Agency (eg: SIRIM/MAQIS..)

(Notes: Please refer manual permit application) http://www.customs.gov.my/en/uc/Documents/QuickReferences/Permit/Permit%20Applicatio n%20Quick%20Guide.pdf



12. For declaration with exemption, click associate button (exemption must be apply first). \*Currently, only General Exemption available in uCustoms and need to be apply by Trader in uCustoms system (refer manual exemption application)

http://www.customs.gov.my/en/uc/Documents/QuickReferences/Exemption/MANUAL%20EXE MPTION%20APPLICATION.pdf

KML UPLO/	AD > LICEN	E RMCD > PERMIT/QUOTA	> ADMIN >	TRADE FACILITATION	> RESOURCE PL	ANNING > EN	FORCEMENT	» REGISTRATION	> LEGAL AFFAIRS	> REVENUE					
Free Trad	de Agreement	(FTA)	Search					Reference Nu	mber 🚯		Sea	irch			
			🗌 I here	aby agree that the gor	ods release with	Most favoured	Nation(MFN) I	Rate pending submis	sion of PCO						
Item HS	Code		* 8517.11.0	000				Customs Unit	of Measurement		UNI	π			
HS/Tariff	Description		Line tele	phone sets with cord	ess handsets								<b>I</b> I		
Goods De	escription		* Telephone										11		
Is STA It	em							STA Code			Sea	irch			
Quantity	(in UNIT)		•			100.0000	00	Total Price (U	SD) 🚯		•			4,500.00	
Quantity	(in UOM2)							Quantity (in	JOM3)						
Unit Price	e (in UNIT)		•			45.1	00	Declared Val	e (RM)					9,000.00	
Gross We	aight (In KG)		•			105.0000	00	Net Weight (i	(G)		•			100.000000	
Volume								Volume UOM			Sea	rch			
Purpose	of Usage		* COMMERC	CIAL			*	Valuation Me	thod		* TRA	ANSACTION VALUE BASED O	N THE INVOICE	Ŧ	
	PTIONS														•
NO RE	CORDS AVAI	ABLE													
\$3 9	6														
O PERM	ITS														
	No.	Permit Name	Permit Code	Permit Issuing Aut	iority				I	s Permit Applicable		Permit Reference No.		Action	Ē
	1	SIRIM PERMIT (CMCS)	SIR	SIRIM QAS INTERN	ATIONAL - COM	MUNICATION A	ND MULTIMED	IA CERTIFICATION	SECTION	NO	Ŧ		View / Upload	View / Associate Permit	11
	2	SIRIM CLEARANCE LETTER	SIR/CL	SIRIM QAS INTERN	ATIONAL - COM	MUNICATION A	ND MULTIMED	IA CERTIFICATION	SECTION	NO	v		View / Upload	View / Associate Permit	
						_			_						5
						Sa	ve Save and	New List Complete	Back						~

13. For declaration with Free Trade Agreement/Preferential Tariff Treatment (eg: Form ACFTA).

\*Please refer manual for Free Trade Agreement/Preferential Tariff Treatment application at <u>http://www.customs.gov.my/en/uc/Documents/QuickReferences/PTT/PTT(external).pdf</u>

INVOICE ITEM DETAIL							
Item Line No.	• 1		Country of Origin		• CHINA		
Free Trade Agreement (FTA)	Search		Reference Number	0	Search		
	I hereby agree that the good	Is release with Most favoured Nat	tion(MFN) Rate pending submission of	PCO			
Item HS Code	* 8517.11.0000		Customs Unit of Mea	asurement	UNIT		
HS/Tariff Description	Line telephone sets with convies	is handsets			,	i	
Goods Description	<ul> <li>Telephone</li> </ul>	1 Soloct ETA to	100			4	
Is STA Item		1.Select I IA t	ype.		Search		
Quantity (in UNIT)	*	2 Coloct regist	arad DTT		*	4,500.00	
Quantity (in UOM2)			eleu PTT				
Unit Price (in UNIT)	*	reference num	nber.			9,000.00	
Gross Weight (In KG)	*	105.00000	Net Weight (KG)	•	*	100.000000	
Volume			Volume UOM		Search		
Purpose of Usage	COMMERCIAL	٣	Valuation Method		* TRANSACTION VALUE BASED ON TH	HE INVOICE V	

- 14. Every item line must be associated with BL lines items.
  - i. To associate BL Line in item line, click repository link in Invoice Item Details and select 'Associate Bill Line Items'.

					<u> </u>
INVOICE ITEM DETAIL					
Item Line No.	* 1		Country of Origin	* CHINA	Associate Bill Line Items
Free Trade Agreement (FTA)	Search		Reference Number 🟮	Search	Associate Rulings
	I hereby agree that the	goods release with Most favoured	d Nation(MFN) Rate pending submission	of PCO	Detailed Specifications
Item HS Code	* 8517.11.0000		Customs Unit of Measurement	UNIT	
HS/Tariff Description	Line telephone sets with co	ordless handsets			i i
Goods Description	* phone				10
Is STA Item			STA Code	Search	
Quantity (in UNIT)	*	100.000000	Total Price (USD) 🚯	*	8,500.00
Quantity (in UOM2)			Quantity (in UOM3)		
Unit Price (in UNIT)	*	85.00	Declared Value (RM)		17,000.00
Gross Weight (In KG)	*	100.000000	Net Weight (KG)	*	95.000000
Volume			Volume UOM	Search	
Purpose of Usage	* COMMERCIAL	Ŧ	Valuation Method	* TRANSACTION VALUE BAS	ED ON THE INVOICE
FXEMPTIONS					
		Save Save and	New List Complete Back		

## ii. Tick BL Line and click associate button

Tick and click						×
associate button.		BI	LL OF	LADING LINE LIST		E ^
Item HS Code	$\mathbb{N}$	2		HS Code (HS6)	Gross Weight	Balance Weight
	%	•	1	7318.11	1,000.00000	848.000000
Search Reset Sear	ch	8		« <	Page 1 Of 1 Total 1 Item(s) > >	Items per list 10 🔻
		A	SOCI	ATED BILL OF LADI	ING LINE LIST	
		NO	RECOF	RDS AVAILABLE		
		\$\$	8			

 iii. Once associated, the BL Line will appear in 'Associated BL Line List' then key in 'Claimed Weight' used for the item line. Once done, click save and close button to go back to previous page.

									X
Q Search	≣ві	ll of	LADING LINE LIST					=	1
Item HS Code	NO F	RECOR	DS AVAILABLE						
%	ø								
Search Reset Search	AS	SOCI/	ATED BILL OF LADI	NG LINE LIST				8	
			Item HS Code	Gross Weight	Claimed Weight		Balance We	ight	
		1	7318.11	1,000.000000		848.0	00000	0.000000	
	\$3		<u>«</u>	< Page 1 Of 1	Total <b>1</b> Item(s)	> >>	Items per list	10 •	
Save butt		]	Close button	7				1	
Save but						Key in Clair gross weigl	ned Weight (in ht)		

# 15. Once completed, go to main screen and click 'Calculate Duty' button.

Notes: If declaration has more than 1 item, please repeat the step from page no.5 – add new item)

» SHIP / CARGO » XN	IL UPLOAD	» LICENSE RMCI	» PERMIT/QUOTA	» AD MIN	» TRADE FACILITATION	» RESOURCE PLANNING	* ENFORCEMENT	» REGISTRATION	» LEGAL AFFAIRS	» REVENUE		•
CUSTOMS DECLARA	TION									STATUS :	DRAFT CREATED	1
IMPORT BILL - FINA	L IMPORT	(NORMAL IMPO	RT)									
Tracking No.		19	1100004549									
Temp. Declaration No.		DE	C-TMP-B18-11-201	9-000152								
Consignee Name		ME	8F HOLDINGS BERHA	)								
Consignor Name		CA	SIO SINGAPORE PTE	. LTD								
Mode of Transport		* SI	EA		*							
Customs Station		* B1	8-PELABUHAN BARA	, SELANGO	R							
Declaration Sources		В	LL OF LADING		٣							
BL / AWB / WB No.		* 148	F001									
INVOICE DETAILS												a
Invoice No.	Syster	m Reference No.			Invoice Date	Invoice Total (RM)	Current	⊊y		Action	View / Edit	
🔲 a10	INV-I	MP-B18-11-2019	-000000104		25-11-2019		17,100.00 USD-UM	ITED STATES DOLL	AR	Add Item	ß	
<b>e</b> +				« <	Page 1 Of 1 Total	1 Item(s) > >					Items per list 5 🔹	
					Save Calculat	e Duty Print Declaration	Back					
						<b>K</b>						
						N						

16. Then duty can be viewed in 'Declaration Duties Details' or by 'Print Declaration'.

COSTOMS DECLARATION					STATUS : DRAFT CREATED
IMPORT BILL - FINAL IMPORT (	NORMAL IMPORT)			E	View BL / AWB / WB Information
Tracking No.	191100004549				View Consignee Details
Temp. Declaration No.	DEC-TMP-B18-11-2019-000152				View Transaction History
Consignee Name	MBF HOLDINGS BERHAD			-	Upload Required Documents
Consignor Name	CASIO SINGAPORE PTE. LTD			-	Associate Rulings
Mode of Transport	* SEA	τ.		-	Associate Runngs
Customs Station	* B18-PELABUHAN BARAT, SELANGOR				Declaration Duties Details
Declaration Sources	BILL OF LADING	*			Create/View Consignor Details
BL / AWB / WB No.	* MFF001				
			Declaration		
INVOICE DETAILS			Duties Details		
Invoice No. Sys	stem Reference No.	Invoice Date	Invoice Total (RM)	Currency	
Invoice No. Sys	stem Reference No. /-IMP-B18-11-2019-0000000104	Invoice Date 25-11-2019	Invoice Total (RM) 17,1	Currency 00.00 USD-UNITED STAT	'ES DOLLAR
Invoice No. System     al0 INV     E +	tem Reference No. /-IMP-B18-11-2019-0000000104	Invoice Date 25-11-2019 • 1 Of 1 Total 1 Item(s) > >	Invoice Total (RM) 17,1	Currency 00.00 USD-UNITED STAT	ES DOLLAR Items per list 5 🔻
Invoice No. 9/4 alto INN temperature temp	Item Reference No. /IMP-B18-11-2019-0000000104	Invoice Date 25-11-2019 1 Of 1 Total 1 Item(s)	Invoice Total (RM) 17,1	Currency 00.00 USD-UNITED STAT	ES DOLLAR Items per list 5 •
Invoice No. Or     al0 IN     e +     Ihereby confirm that the inf     penalties.	tem Reference No. //IMP-B18-11-2019-0000000104 () Page formation provided in this declaration and all of its at	Invoice Date 25-11-2019 1 Of 1 Total 1 Item(s) >>>> tachments is accurate and complete. I a	Invoice Total (RM) 17,1 cknowledge that an inaccurate or	Currency 00.00 USD-UNITED STAT	ES DOLLAR Items per list 5 • / be subject to the application of legal
Invoice No. 94 at0 IN at0 IN at0 IN Invoice No. 94	tem Reference No. //IMP-B18-11-2019-0000000104 () Page formation provided in this declaration and all of its at	Invoice Date 25-11-2019 1 Of I Total I Item(s) > > tachments is accurate and complete. I a Colf Print Declaration Submit to Cust	Invoice Total (RM) 17,1 cknowledge that an inaccurate or one Back	Currency 00.00 USD-UNITED STAT	ES DOLLAR Items per list 5 • y be subject to the application of legal

17. Once completed, tick disclaimer button and click submit to Customs.

» SHIP / CARGO » XMI	UPLOAD	* LICENSE RMCI	D » PERMIT/QUOTA	* ADMIN	* TRADE FACILITATION	* RESOURCE PLANNING	* ENFORCEMENT	* REGISTRATION	» LEGAL AFFAIRS	* REVENUE	
CUSTOMS DECLARAT	ION									STATUS : DRAFT	CREATED III
IMPORT BILL - FINAL	IMPORT	(NORMAL IMPO	RT)							0	
Tracking No.		19:	1100004549								
Temp. Declaration No.		DE	C-TMP-B18-11-201	9-000152							
Consignee Name		ME	BF HOLDINGS BERHAD								
Consignor Name		CA	SIO SINGAPORE PTE	LTD							
Mode of Transport		• SE	EA		٠						
Customs Station		* B1	8-PELABUHAN BARAT	SELANGO	٤						
Declaration Sources		BI	ILL OF LADING		٣						
BL / AWB / WB No.		* MF	F001								
INVOICE DETAILS											
Invoice No.	S	ystem Reference	No.		1	Invoice Date	Invoice Total (RM)		Currency		
a10	I	NV-IMP-B18-11-2	2019-0000000104		2	25-11-2019		17,100.00	USD-UNITED STAT	ES DOLLAR	
8 +				« <	Page 1 Of 1 Total	1 Item(s) > >				Items	per list 5 🔹
✓ I hereby confirm penalties.	n that the i	nformation provi	ided in this declaratio	n and all of	its attachments is accu	urate and complete. I ackr	owledge that an ini	accurate or incompl	lete declaration may	be subject to the applic	ation of legal
					Edit Print Deci		DBCK				

18. System will generate Declaration Number if submission successful. (eg: DEC-IMP-B18-11-2019-000072)

⊠	» SHIP / CARGO	» XML UPLOAD	» LICENSE RMCD	» PERMIT/QUOTA	» ADMIN	» TRADE FACILITATION	» RESOURCE PLANNING	> ENFORCEMENT	» REGISTRATION	» LEGAL AFFAIRS	» REVENUE		<b>&lt;&gt;</b>	x
		N										=		
						Declaration Numbe	er DEC-IMP-B18-11-201	9-000072						
						has b	een submitted successful	ly.						
							ок							

19. If submission has any error, system will shows error log and user must edit and complete the error as requested (by click 'View/Download missing Validation' and open error log to view error).

*	» SHIP / CARGO	» XML UPLOAD	» LICENSE RMCD	» PERMIT/QUOTA	* ADMIN	» TRADE FACILITATION	» RESOURCE PLANNING	* ENFORCEMENT	» REGISTRATION	» LEGAL AFFAIRS	» REVENUE	<b>&lt; &gt;</b>	×
				Alert									1
						<u>View/Down</u>	load missing valida	tions					
				🔺 Decla	ration ca	annot be submitted	d. Click the above l	ink to view th	ie error details.				
							Back						

20. Declaration status can be viewed by click 'View Status' in Customs Declaration list.

	> SHIP / CARGO	> XML UPLOAD	> LICENSE RMCD	» PERMIT/QUOTA	> ADMIN	* TRADE FACILITATION	» RESOURCE PLAN	NING > ENFORCEMENT	» REGISTRATION » LEC	SAL AFFAIRS	* REVENUE		<	>
lcus	TOMS DECLARATIO	N												
Declar	ration Type			Sub Type				Transaction Type			Temp. Declaration No			
SELE	CT THE VALUE		*	* SELECT THE VA	IUE		•	* SELECT THE VALUE	٠					N
ECLA	ARATION LIST													
-	Temp Declaration I	No.	Declaration Num	ber	Tracking No.	Declaration Type	Date	Submitted Date	Consignee / Consigno	r Status		View Status	View /	Edit
	DEC-TMP-B18-11-	2019-000152	DEC-IMP-B18-1	1-2019-000072	1911000045	49 IMPORT BILL	25-11-2019	25-11-2019	MBF HOLDINGS BERHA	D Approve	be	View Status	8	
	DEC-TMP-B18-11-	2019-000077	DEC-IMP-B18-1:	1-2019-000038	1911000044	59 IMPORT BILL	18-11-2019	18-11-2019	MBF HOLDINGS BERHA	D Approve	be	View Status	Ø	
	DEC-TMP-T16-11-	2019-000001			1911000043	91 EXPORT BILL	04-11-2019		MBF HOLDINGS BERHA	D Draft Cr	eated		8	
	DEC-TMP-B18-10-	2019-000007	DEC-IMP-B18-10	0-2019-000006	1910000042	.60 IMPORT BILL	07-10-2019	07-10-2019	MBF HOLDINGS BERHA	D WAITIN	G FOR OGA APPROVAL	View Status	6	
	DEC-TMP-B1X-10-0	2019-000001	DEC-IMP-B1X-10	0-2019-000001	1910000042	59 IMPORT BILL	07-10-2019	07-10-2019	MBF HOLDINGS BERHA	D WAITIN	G FOR OGA APPROVAL	View Status	6	
	DEC-TMP-B18-09-0	2019-000122	DEC-EXP-B18-09	3-2019-000018	1909000042	42 EXPORT BILL	27-09-2019	27-09-2019	MBF HOLDINGS BERHA	D Cleared		View Status	8	
	DEC-TMP-B18-09-	2019-000111	DEC-IMP-B18-09	9-2019-000039	1909000042	31 IMPORT BILL	25-09-2019	25-09-2019	MBF HOLDINGS BERHA	D In Prog	ress	View Status	6	
	DEC-TMP-B18-09-	2019-000075	DEC-IMP-B18-09	∂-2019-000030	1909000041	94 IMPORT BILL	20-09-2019	20-09-2019	MBF HOLDINGS BERHA	D Closed		View Status	8	
	DEC-TMP-B18-09-0	2019-000060			1909000041	79 IMPORT BILL	19-09-2019		MBF HOLDINGS BERHA	.D Draft Cr	eated		8	
	DEC-TMP-B18-09-	2019-000059	DEC-IMP-B18-09	€-2019-000027	1909000041	78 IMPORT BILL	18-09-2019	18-09-2019	MBF HOLDINGS BERHA	D WAITIN	G FOR OGA APPROVAL	View Status	6	
Û	I			«	< Page	1 Of 3 Total 30 Item(	s) > >					Items pe	r list 10	Ē

21. System will shows 'Declaration dashboard' as below.

Declaration Number Temp. Declaration No.	DEC-IMP-B18-11-2019-000	1072	Time elapsed since D	eclaration was created Status	Approved		
Document Review	Created	Submitted	Approved	Returned for Correction	Requested for More Documents		
Inspection	Created	Assigned to Inspector	Report Created	Completed	Re-Opened		
Assessment	Assessment Required	Open for Assessment	Assessment Completed	Referred for Clarification	Declaration - Confiscated		
Payment	Created	Collected					
Goods Release	Partially Released	Fully Released					
Compound	Approved	Compound Offered	Compound Served	Bill Issued	Compound Closed		
<ul> <li>Mustard colored boxes rocess.</li> </ul>	indicate the current status of r	espective declaration					
ocess.	indicate the current status of i	espective declaration					

22. Possible declaration status after submission will be as below:

- *i.* **Submitted** = System is processing the application
- *ii.* Waiting for OGA Approval = Required OGA Approval (eg: perishable items).

■ DECLARATION STATUS								<b>P</b>	
Declaration Number	DEC-IMP-B18-11-2019-	000072	Time e	lapsed s	since Declaration was created	0 Days 22 Hou	View CBRA Status	5	Γ
Temp. Declaration No.	DEC-TMP-B18-11-2019-	000152		Click	< 'View CBRA	Cleared			1
Document Review	Created	Submitted	Approve	Stat	us' to view OGA	Requeste	d for More Documents		
Inspection	Created	Assigned to Inspector	Report Cre	тең			Re-Opened		
Assessment	Assessment Required	Open for Assessment	Assessme Completed	ent i	Referred for Clarification	Declar	ation - Confiscated		
Payment	Created								
Goods Release	Partially Released	Fully Released							
			Close						

- iii. In progress = Pending Customs Assessment or Pending for inspection. Please refer to Inspection manual (<u>http://www.customs.gov.my/en/uc/Documents/QuickReferences/Inspection%20an</u> <u>d%20Assessment/Inspection%20and%20Assessment%20(Red%20Channel).pdf</u>)
- *iv.* **Conditional Approved Pending ATA** = Pending Vessel arrival from Port Operator
- *Approved* = Bill Generated and Pending for Payment. Once payment done, declaration status will change to 'Cleared'. Please refer to payment manual (<u>http://www.customs.gov.my/en/uc/Documents/QuickReferences/Payments/Payme</u> <u>nt.pdf</u>)
   \*Notes: Payment only can be made by using Online Payment through FPX and JomPay.
- vi. **Cleared** = Declaration cleared and user can start create gate pass.
- 23. If Forwarding Agent using third party transporter/haulier, FA needs to delegate the declaration as below:
  - i. Click link repository in customs declaration and click 'View/Associate License/Registered Carrier'.

					STATUS - CLEARED	
E COSTOMS DECLARATION			_		STATUS - CEERICED	
IMPORT BILL - FINAL IMPORT	(NORMAL IMPORT)			View BL / AWB / V	VB Information	
Declaration Number	DEC-IMP-T16-09-2019-000001			View Consignee D	etails	П
Tracking No.	190900004249			View Transaction H	History	
Consignee Name	AQUASCAPE VENTURES SDN. BHD.			Upload Required E	Documents	11
Consignor Name	k			Associate Rulings		
Mode of Transport	* SEA	T		Declaration Dution	Details	11
Customs Station	* T16 - PELABUHAN KEMAMAN, TERENGGANU			Declaration Duties	Details	11
Declaration Sources	BILL OF LADING	*		View Document Re	eview Requests	11
BL / AWB / WB No.	* 123456			View/Associate Lic	ensed/Registered Carrier	
				Create/View Consi	ignor Details	11
			· · · ·			

ii. Click associate button.



Caract		ICENS	ED/REGISTERED CARRIER DETAILS	
Organization/Individual		No.	Organization/Individual Name	BRN/NRIC No./Passport No.
Name		1	TASCO BERHAD	20218T
PRN/NRIC No /Passport		2	FM GLOBAL LOGISTICS (M) SDN. BHD.	85740U
No.		3	HIFREIGHT EXPRESS SDN. BHD.	311676K
%		4	GOLDSTAR HAULAGE SDN. BHD.	1035140K
Search Reset Search		5	CONSOLPLUS SDN. BHD.	465801M
		6	SEA HAWK GLOBAL LINES SDN. BHD.	609107T
		7	SISANI SEPADU LOGISTIC	SA0029650M
	-	8	SYARIKAT LOGISTIK PETIKEMAS SDN.BHD.	359086P
		· ·		

iii. Search Haulage/Transporter in 'Organization/Individual Name'.

iv. Tick on the selected Name, and Save.

				×
RN/NRIC No./Passport	2	FM GLOBAL LOGISTICS (M) SDN. BHD.	85740U	
lo.	3	HIFREIGHT EXPRESS SDN. BHD.	311676K	
%	4	GOLDSTAR HAULAGE SDN. BHD.	1035140K	
Search Reset Search	5	CONSOLPLUS SDN. BHD.	465801M	
	6	SEA HAWK GLOBAL LINES SDN. BHD.	609107T	
	7	SISANI SEPADU LOGISTIC	SA0029650M	
	8	SYARIKAT LOGISTIK PETIKEMAS SDN.BHD.	359086P	
	9	EH LEET SDN. BHD.	899284X	
	10	NEW ASIA HAULAGE SDN. BHD.	1009074V	
	•	A Section 1 Of 6 Total 54 Item(s)     A     A     Section 2 A Section	»	Items per list 10 •

v. Haulier/Transporter agent is associated and Haulier/Transporter agent will get notification of appointment. After that, haulier can start to create Vehicle Entry Pass.

0	Ξu	CENSE	)/REGISTERED CARRIER DETAILS		×
		1	NEW ASIA HAULAGE SDN. BHD.	1009074V	
	\$3	% ₿	Page 1 Of 1 Total 1 Item(s)	> >>	Items per list 10 🔻

## Additional Information

- 1. User can copy the previous declaration as follow:
  - i. Open Trade Facilitation>Import/Export/Transit>Click Customs Declaration



ii. Select Declaration Type>Sub Type>Transaction Type>Temp. Declaration No.

<b>*</b>		> SHIP / CARGO > XML U	UPLOAD >> LICENSE RMCD	» PERMIT/QUOTA	» ADMIN » 1	TRADE FACILITATION	» RESOURCE PLANNING	» ENFORCEMENT » RE	GISTRATION » LEGAL A	FFAIRS » RI		X
9	CUS	STOMS DECLARATION										•
ŀ	Declar IMPC	ration Type	Sub Type	MPORT		Y	Transaction Type * NORMAL IMPORT	×	Temp. Declaration No	o.		New
1	DECLA	ARATION LIST										•
		Temp Declaration No.	Declaration Number	Tracking No.	Declaration Type	e Date	Submitted Date	Consignee / Consignor	Status	View Status	View / E	dit
		DEC-TMP-B18-11-2019- 000152	DEC-IMP-B18-11-2019- 000072	191100004549	IMPORT BILL	25-11-2019	25-11-2019	MBF HOLDINGS BERHAD	Cleared	View Status	Ø	
		DEC-TMP-B18-11-2019- 000077	DEC-IMP-B18-11-2019- 000038	191100004459	IMPORT BILL	18-11-2019	18-11-2019	MBF HOLDINGS BERHAD	Approved	View Status	Ø	
		DEC-TMP-T16-11-2019-		191100004391	EXPORT BILL	04-11-2019		MBF HOLDINGS BERHAD	Draft Created		Ø	

iii. Select Temp Declaration No



## iv. Click New Button

										8	ſ		
	Declar	eclaration Type			Sub Type			Transaction Type	Temp. Declaration No.			1	
•	IMPC	ORT BILL	T I	FINAL IN	IPORT		Ŧ	* NORMAL IMPORT	Ŧ	DEC-TMP-B1X-06-20	19-000003	New	
	DECLA	ARATION LIST											
		Temp Declaration No.	Declaration Numbe	er	Tracking No.	Declaration Type	Date	Submitted Date	Consignee / Consignor	Status	View Status	View / Edit	
		DEC-TMP-B18-11-2019- 000152	DEC-IMP-B18-11-2 000072	2019-	191100004549	IMPORT BILL	25-11-2019	25-11-2019	MBF HOLDINGS BERHAD	Cleared	View Status	Ø	
		DEC-TMP-B18-11-2019- 000077	DEC-IMP-B18-11-2 000038	2019-	191100004459	IMPORT BILL	18-11-2019	18-11-2019	MBF HOLDINGS BERHAD	Approved	View Status	2	

# v. User can start to edit the information

» SHIP / CARGO » XML UPLOAI	D » LICENSE RMCD » PERMIT/QUOTA	» ADMIN	» TRADE FACILITATIO	N » RESOURCE PLANNING	G » ENFORCEMENT	» REGISTRATION	»LEGAL AFFAIRS	» REV 🔇	> 8
CUSTOMS DECLARATION						STATU	IS : DRAFT CREATE	D III 🗆	
IMPORT BILL - FINAL IMPORT	(NORMAL IMPORT)					Ľ			
Tracking No.	191100004571								
Temp. Declaration No.	DEC-TMP-B1X-11-2019-00000	1							
Consignee Name	MBF HOLDINGS BERHAD								
Consignor Name									
Mode of Transport	* SEA		٣						
Customs Station	* B1X - JETI-ASA NIAGA JETI S.B								
Declaration Sources	BILL OF LADING		٣						
BL / AWB / WB No.	*								
O INVOICE DETAILS								•	
Invoice No.	System Reference No.		Invoice Date	Invoice Total (RM)	Currency	Actio	n View / Ed	it	
INV_B1X_TEST_01	INV-IMP-B1X-11-2019-000000001		29-06-2019	36,000.00	MYR-MALAYSIA RINGG	Add 1	item 📝		
<b>•</b> +	« < Pag	e <u>1</u> Of	1 Total 1 Item(s)	>>>			Items per list (	5 🔻	
		Save (	Calculate Duty Print De	eclaration Back					